

# State Employee Charitable Campaign (SECC):

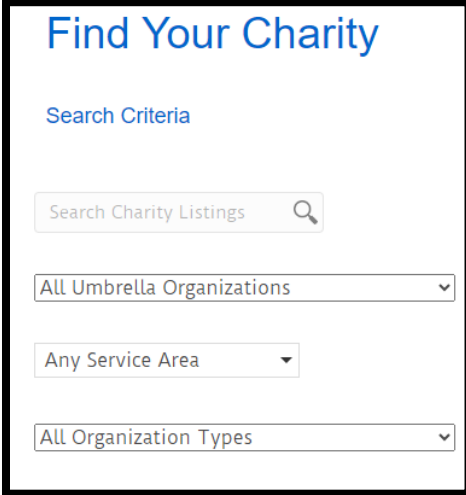
How to sign up for payroll deduction, step-by-step.

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Step 1. Go to the [State Employee Charitable Campaign](#) website.

Step 2. Navigate to the Charities tab and click [Find Your Charity](#).

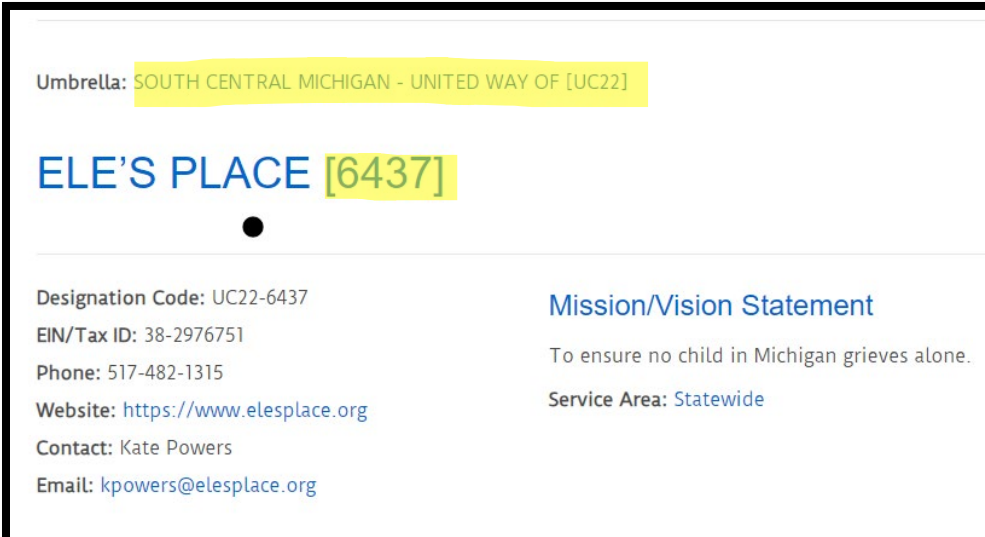
Step 3. From there, use the drop-down menus to narrow down your search by Umbrella Organizations, Service Areas, and/or Organization Types.



The screenshot shows a search interface titled "Find Your Charity". Under the heading "Search Criteria", there are three search fields: a text input for "Search Charity Listings" with a magnifying glass icon, a dropdown menu for "All Umbrella Organizations", a dropdown menu for "Any Service Area", and a dropdown menu for "All Organization Types".

Step 4. Click on the charities that interest you and read their mission statements.

Step 5. Once you find one you would like to donate to, make note of the Umbrella Organization as well as the code next to the name (example below).



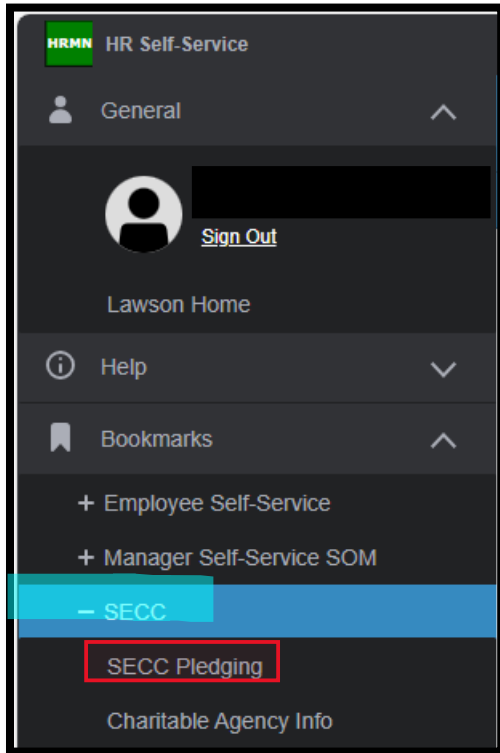
The screenshot shows a charity profile for "ELE'S PLACE [6437]". The umbrella organization is "SOUTH CENTRAL MICHIGAN - UNITED WAY OF [UC22]". The profile includes the following information:

Designation Code: UC22-6437	<b>Mission/Vision Statement</b>
EIN/Tax ID: 38-2976751	To ensure no child in Michigan grieves alone.
Phone: 517-482-1315	Service Area: <a href="#">Statewide</a>
Website: <a href="https://www.elesplace.org">https://www.elesplace.org</a>	
Contact: Kate Powers	
Email: <a href="mailto:kpowers@elesplace.org">kpowers@elesplace.org</a>	

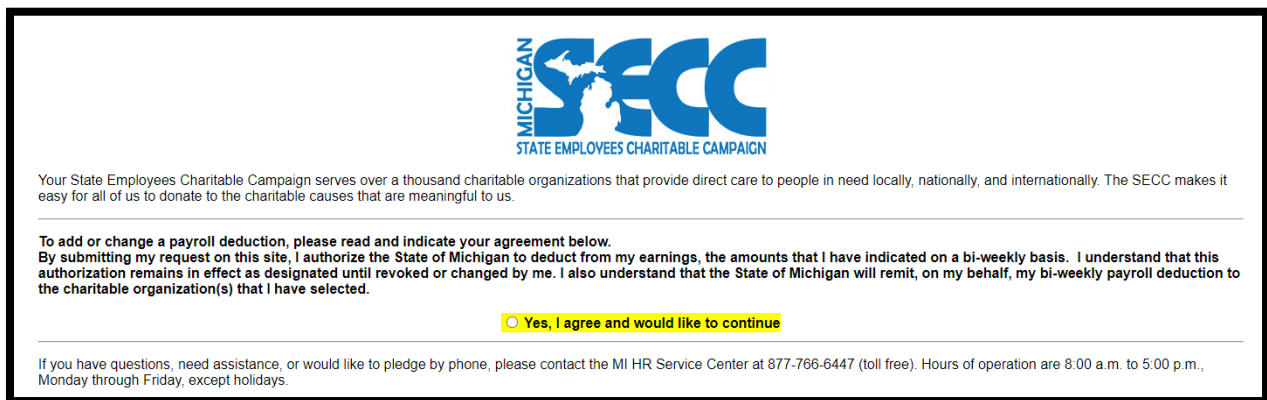
Step 6. Go to [HR Gateway \(michigan.gov\)](http://michigan.gov).

Step 7. Then click on [HR Self-Service](#) and sign in.

Step 8. Navigate to the left side menu. Click the expand (plus + ) symbol next to SECC. Click SECC pledging.



Step 9. Read through the information then select “Yes, I agree and would like to continue”.



Step 10. If you have not donated before, you will get this screen. Please read the information and then select "I choose to start a new or modify my current payroll deduction".

You have no current or previous deductions as of 09/26/2023.  
[View Participating Organizations](#)

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**How would you like to contribute for the 2024 calendar year?**

**NOTE:** You do not need to complete this process if you are currently a continuous giver (no end date appears above), and do not wish to make any changes. Your contributions will continue as previously specified.

I choose to start a new or modify my current payroll deduction (this will replace any previous contribution designations).

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[Continue](#)

Step 10 (alternate). If have you donated in the last year or have a payroll deduction ending this year, you will get this screen. Select the appropriate option for you then select "Continue".

**How would you like to contribute for the 2024 calendar year?**

**NOTE:** You do not need to complete this process if you are currently a continuous giver (no end date appears above), and do not wish to make any changes. Your contributions will continue as previously specified.

I choose to continue my current payroll deduction with no changes.  
 I choose to start a new or modify my current payroll deduction (this will replace any previous contribution designations).  
 I choose to discontinue my current payroll deduction.

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[Continue](#)

If you have never donated before or have and select the second option above, follow these next steps.

Step 11. Select whether you would like to continue your deduction until you cancel it or if you would like to continue your deduction for a certain number of pay periods.

**PART I**  
**I authorize the following deductions to begin JANUARY 04, 2024 :**

I would like my payroll deduction to continue every pay period each year until I elect to end it.  
 I would like my payroll deduction to continue for  (1-26) pay periods in 2024.

Step 12. Use the drop-down menu to select the Umbrella Organization listed on the SECC website for your charity. Click “Add Selection & Continue”.

**PART II**  
 To add a new deduction, select the umbrella organization of your choice from the drop-down menu and click the "Add Selection & Continue" button.

CHOOSE AN UMBRELLA ORGANIZATION Add Selection & Continue

Your e:   
 Any e:   
 will end on or before December 31, 2023.

Description	Umbrella Bi-Weekly Amount	Member Charity Bi-Weekly Amount	Change	Delete
<b>Total Bi-Weekly Amount: \$</b>				

View I am Finished Making Selections

Home

UD22 : AMERICA'S BEST CHARITIES  
 TV22 : AMERICA'S CHARITIES  
 T422 : BARRY COUNTY UNITED WAY  
 UZ22 : BAY COUNTY, UNITED WAY OF  
 TA22 : BLACK UNITED FUND OF MICHIGAN  
 TE22 : BRANCH COUNTY UNITED WAY  
 TB22 : CHC: CREATING HEALTHIER COMMUN  
 T322 : CLARE AND GLADWIN CO UNITED WY  
 TH22 : DELTA COUNTY, UNITED WAY OF  
 TJ22 : DICKINSON COUNTY, UNITED WAY  
 TT22 : EARTHSHARE  
 TG22 : EASTERN U.P., UNITED WAY OF  
 TL22 : GENESEE COUNTY, UNITED WAY OF  
 TD22 : GLOBAL IMPACT  
 TS22 : HEART OF W MICHIGAN UNITED WAY  
 TZ22 : LAKESHORE, UNITED WAY OF THE  
 U822 : LIVINGSTON COUNTY UNITED WAY  
 TU22 : MARQUETTE CO UNITED WAY  
 U922 : MASON COUNTY, UNITED WAY OF

Step 13. Enter the total amount of money you would like to donate on a bi-weekly basis. You can donate to multiple charities if you would like.

Enter the total bi-weekly amount for this umbrella agency.

**TV22 : AMERICA'S CHARITIES** Enter Bi-weekly Amount:

Step 14. Use the drop-down menu to select the charity of your choice. Use the code or name to find it. Then enter the bi-weekly amount you would like to donate for that charity and click “Update & Return to Previous Screen”.

Member Charity Name	Bi-weekly Amount	Delete
CHOOSE A MEMBER CHARITY	<input type="text"/>	
9049 : BIG BROTHERS/BIG SISTERS OF JACKSON COUNTY	<input type="text"/>	
6413 : BOYS AND GIRLS CLUB OF LANSING	<input type="text"/>	
6415 : CAPITAL AREA HUMANE SOCIETY	<input type="text"/>	
9035 : CARE FREE MEDICAL	<input type="text"/>	
6561 : CASA FOR KIDS OF BARRY AND EATON COUNTIES	<input type="text"/>	
9050 : CATHOLIC CHARITIES OF JACKSON	<input type="text"/>	
9051 : CATHOLIC FAMILY SERVICES	<input type="text"/>	
9052 : CHARITABLE UNION	<input type="text"/>	
6421 : CHILD AND FAMILY CHARITIES	<input type="text"/>	
9053 : COMMUNITY HEALING CENTERS	<input type="text"/>	
6430 : CRISTO REY COMMUNITY CENTER	<input type="text"/>	
9054 : DISABILITY NETWORK SOUTHWEST MICHIGAN	<input type="text"/>	
6434 : EATON COMMUNITY PALLIATIVE CARE	<input type="text"/>	
6437 : ELE'S PLACE	<input type="text"/>	
6428 : EVE INC. (END VIOLENT ENCOUNTERS)	<input type="text"/>	
9055 : FAMILY AND CHILDREN SERVICES	<input type="text"/>	
9056 : FAMILY SERVICE AND CHILDREN'S AID	<input type="text"/>	
9057 : GRYPHON PLACE	<input type="text"/>	
6448 : HAVEN HOUSE	<input type="text"/>	
9058 : HELPING WOMEN PERIOD	<input type="text"/>	

[Update & Return to Previous Screen](#)

Step 15. Select "I am Finished Making Selections".

**Total Bi-Weekly Amount: \$10.00**

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[View Participating Organizations](#)

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[Home](#) [I am Finished Making Selections](#)

Step 16. After reading it, check the box to acknowledge the statement then click "Save".

**Acknowledgement**

I wish to have my charitable gift acknowledged by the organization(s) I have designated above. I understand my address on file with the State of Michigan will be provided to the organization(s).

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**You must click the Save button to process this request.** You will have the option to print a confirmation statement after clicking the Save button. [Save](#)