





**SECC Steering Committee Meeting  
Michigan Association of United Ways  
November 13, 2013**

**Steering Committee Members:**

Tim McCormick (DTMB), Rosemary Anzicek (Civil Service Commission), Kari Oberdank (Civil Service Commission)

**SECC Staff and Partners:**

Nichole Literacki (MAUW), Jeff Haarer (MDARD), Heather Travis (MAUW), Jane Wilson (UWSEM)

**Approval of Minutes**

A motion was made to approve the 'September 11, 2013 minutes'. It was moved by Kari Oberdank and supported Rosemary Anzicek. CARRIED.

The Steering Committee asked that Nicole present a mock consent agenda for January.

**Budget and Finance Report**

- A motion was made to approve the July 2013 pending to be paid in the amount of \$8,549.89. It was moved by Rosemary Anzicek and supported by Kari Oberdank. CARRIED.
- A motion was made to approve the August 2013 pending to be paid in the amount of \$11,697.45. It was moved by Rosemary Anzicek and supported by Kari Oberdank. CARRIED.
- A motion was made to approve the September/October 2013 summary sheet. It was moved by Rosemary Anzicek and supported by Kari Oberdank. CARRIED.

**Marketing/Training**

- Need to discuss LCOA roles-Isabella and HWMUW not participating in the 2014-15 campaign.
- Need to continue momentum with volunteers and donors
- Lapsler letter to go out end of November – obtain list of new and continuous givers for thank you
- Need top down support – leadership campaign with 17s and 18s or above, director in title, division directors and up
- Start in January with OFM changes/requests

**Visioning and Development**

- What is the pace for acknowledgements?
- LCOA management
- Need to review the SECC action plan, highlight what's in process
- Steering Committee suggested the leadership campaign be given to Tene Logan to flesh out the details and work with Jeff and Steering Committee

**Upcoming Activities/Projects**

No Steering Committee meeting on December 11<sup>th</sup>. Steering Committee will meet prior to December 6<sup>th</sup>.

**Future Meeting Dates**

January 8, 2013

10:00 – noon

Face-to-Face

SECC 2013-2014 EXPENSE SUMMARY						
Sept 2013 period end						
SECC REVENUE & REIMBURSEMENTS						
		2013/2014		CURRENT	APPROVED	BALANCE
		APPROVED	SUP	PENDING	Y-T-D	REMAINING
Acc #	Expense Descriptions	BUDGET	DOC #	TO-BE-PAID	EXPENSES	(Excl. Pend.)
<b>200</b>	<b>Marketing &amp; Communications</b>					
242	Brochures & Code Directories	\$ 4,500.00	1-2	\$ 3,400.29	\$ -	\$ 4,500.00
243	Posters/Tent Cards	\$ 1,300.00	3-5	\$ 1,005.91	\$ -	\$ 1,300.00
244	Volunteer Recognition	\$ 2,500.00	6-8	\$ 2,504.70	\$ -	\$ 2,500.00
245	Giving Recognition	\$ 500.00	9	\$ 137.43	\$ -	\$ 500.00
246	Kick-Off	\$ 3,900.00	10-13	\$ 615.31	\$ 3,340.09	\$ 559.91
247	Public Relations/Graphic Design	\$ 2,000.00	14-18	\$ 1,390.90	\$ -	\$ 2,000.00
248	Web Design	\$ 3,000.00	19	\$ 35.00	\$ 635.00	\$ 2,365.00
249	Retiree Campiagn	\$ 3,800.00	20	\$ 506.36	\$ 3,564.64	\$ 235.36
	<b>SUB-TOTAL</b>	<b>\$ 17,700.00</b>		<b>\$ 9,595.90</b>	<b>\$ 3,975.09</b>	<b>\$ 13,960.27</b>
<b>300</b>	<b>Training &amp; Coordination</b>					
340	Training Materials	\$ 800.00	21	\$ 28.62	\$ 528.14	\$ 271.86
370	Training Accom. & Meals	\$ 600.00		\$ -	\$ 391.82	\$ 208.18
380	Training Travel	\$ 200.00		\$ -	\$ -	\$ 200.00
	<b>SUB-TOTAL</b>	<b>\$ 1,600.00</b>		<b>\$ 28.62</b>	<b>\$ 919.96</b>	<b>\$ 680.04</b>
<b>400</b>	<b>Campaign Management</b>					
410	Clerical Support	\$ 14,385.39	26-27	\$ 851.16	\$ 1,702.32	\$ 12,683.07
420	Professional Support	\$ 32,075.00	22-25	\$ 2,590.06	\$ 5,450.18	\$ 26,624.82
421	Strategy/Development	\$ 4,000.00		\$ -	\$ 2,284.22	\$ 1,715.78
425	Pledge/Online processing fees	\$ 150.00	28	\$ 29.67	\$ -	\$ 150.00
440	Copying & Printing	\$ 200.00	29	\$ 27.86	\$ 18.93	\$ 181.07
450	Postage & Shipping	\$ 300.00	30-31	\$ 44.01	\$ 26.19	\$ 273.81
460	Telephone / Fax / Email	\$ 1,500.00	32-33	\$ 64.68	\$ 111.55	\$ 1,388.45
470	Meeting Accom. & Meals	\$ 325.00	34	\$ 66.82	\$ -	\$ 325.00
480	Travel	\$ 350.00		\$ -	\$ 196.84	\$ 153.16
490	Indirect Costs	\$ 10,200.00	35-37	\$ 926.30	\$ 1,997.48	\$ 8,202.52
	<b>SUB-TOTAL</b>	<b>\$ 63,485.39</b>		<b>\$ 4,600.56</b>	<b>\$ 11,787.71</b>	<b>\$ 51,697.68</b>
	<b>TOTAL</b>	<b>\$ 82,785.39</b>		<b>\$ 14,225.08</b>	<b>\$ 16,682.76</b>	<b>\$ 66,337.99</b>
	LCOA Totals	\$ -			\$ -	\$ -
	<b>GRAND TOTAL</b>	<b>\$ 82,785.39</b>		<b>\$ 14,225.08</b>	<b>\$ 16,682.76</b>	<b>\$ 66,337.99</b>

SECC 2013-2014 EXPENSE SUMMARY						
Oct 2013 period end						
SECC REVENUE & REIMBURSEMENTS						
		2013/2014		CURRENT	APPROVED	BALANCE
		APPROVED	SUP	PENDING	Y-T-D	REMAINING
Acc #	Expense Descriptions	BUDGET	DOC #	TO-BE-PAID	EXPENSES	(Excl. Pend.)
<b>200</b>	<b>Marketing &amp; Communications</b>					
242	Brochures & Code Directories	\$ 4,500.00		\$ -	\$ 3,400.29	\$ 1,099.71
243	Posters/Tent Cards	\$ 1,300.00		\$ -	\$ 1,005.91	\$ 294.09
244	Volunteer Recognition	\$ 2,500.00		\$ -	\$ 2,504.70	\$ (4.70)
245	Giving Recognition	\$ 500.00		\$ -	\$ 137.43	\$ 362.57
246	Kick-Off	\$ 3,900.00	1-5	\$ 324.37	\$ 3,955.40	\$ (55.40)
247	Public Relations/Graphic Design	\$ 2,000.00		\$ -	\$ 1,390.90	\$ 609.10
248	Web Design	\$ 3,000.00	6	\$ 35.00	\$ 670.00	\$ 2,330.00
249	Retiree Campiagn	\$ 3,800.00		\$ -	\$ 4,071.00	\$ (271.00)
	<b>SUB-TOTAL</b>	<b>\$ 17,700.00</b>		<b>\$ 359.37</b>	<b>\$ 13,064.63</b>	<b>\$ 4,364.37</b>
<b>300</b>	<b>Training &amp; Coordination</b>					
340	Training Materials	\$ 800.00		\$ -	\$ 556.76	\$ 243.24
370	Training Accom. & Meals	\$ 600.00		\$ -	\$ 391.82	\$ 208.18
380	Training Travel	\$ 200.00	7	\$ 4.00	\$ -	\$ 200.00
	<b>SUB-TOTAL</b>	<b>\$ 1,600.00</b>		<b>\$ 4.00</b>	<b>\$ 948.58</b>	<b>\$ 651.42</b>
<b>400</b>	<b>Campaign Management</b>					
410	Clerical Support	\$ 14,385.39	13-14	\$ 851.16	\$ 2,553.48	\$ 11,831.91
420	Professional Support	\$ 32,075.00	8-12	\$ 2,965.26	\$ 8,040.24	\$ 24,034.76
421	Strategy/Development	\$ 4,000.00		\$ -	\$ 2,284.22	\$ 1,715.78
425	Pledge/Online processing fees	\$ 150.00	15-18	\$ 414.05	\$ 29.67	\$ 120.33
440	Copying & Printing	\$ 200.00	19	\$ 20.45	\$ 46.79	\$ 153.21
450	Postage & Shipping	\$ 300.00		\$ -	\$ 70.20	\$ 229.80
460	Telephone / Fax / Email	\$ 1,500.00	20-21	\$ 48.89	\$ 176.23	\$ 1,323.77
470	Meeting Accom. & Meals	\$ 325.00	22-23	\$ -	\$ 66.82	\$ 258.18
480	Travel	\$ 350.00		\$ -	\$ 196.84	\$ 153.16
490	Indirect Costs	\$ 10,200.00	24-31	\$ 1,335.52	\$ 2,923.78	\$ 7,276.22
	<b>SUB-TOTAL</b>	<b>\$ 63,485.39</b>		<b>\$ 5,635.33</b>	<b>\$ 16,388.27</b>	<b>\$ 47,097.12</b>
	<b>TOTAL</b>	<b>\$ 82,785.39</b>		<b>\$ 5,998.70</b>	<b>\$ 30,401.48</b>	<b>\$ 52,112.91</b>
	LCOA Totals	\$ -			\$ -	\$ -
	<b>GRAND TOTAL</b>	<b>\$ 82,785.39</b>		<b>\$ 5,998.70</b>	<b>\$ 30,401.48</b>	<b>\$ 52,112.91</b>





**SECC 2013-2014 EXPENSE SUMMARY**



Nov 2013 period end

SECC REVENUE & REIMBURSEMENTS						
		2013/2014		CURRENT	APPROVED	BALANCE
		APPROVED	SUP	PENDING	Y-T-D	REMAINING
Acc #	Expense Descriptions	BUDGET	DOC #	TO-BE-PAID	EXPENSES	(Excl. Pend.)
<b>200</b>	<b>Marketing &amp; Communications</b>					
242	Brochures & Code Directories	\$ 4,500.00		\$ -	\$ 3,400.29	\$ 1,099.71
243	Posters/Tent Cards	\$ 1,300.00		\$ -	\$ 1,005.91	\$ 294.09
244	Volunteer Recognition	\$ 2,500.00		\$ -	\$ 2,504.70	\$ (4.70)
245	Giving Recognition	\$ 500.00		\$ -	\$ 137.43	\$ 362.57
246	Kick-Off	\$ 3,900.00		\$ -	\$ 4,279.77	\$ (379.77)
247	Public Relations/Graphic Design	\$ 2,000.00		\$ -	\$ 1,390.90	\$ 609.10
248	Web Design	\$ 3,000.00	1	\$ 35.00	\$ 705.00	\$ 2,295.00
249	Retiree Campiagn	\$ 3,800.00		\$ -	\$ 4,071.00	\$ (271.00)
	<b>SUB-TOTAL</b>	<b>\$ 17,700.00</b>		<b>\$ 35.00</b>	<b>\$ 13,424.00</b>	<b>\$ 4,005.00</b>
<b>300</b>	<b>Training &amp; Coordination</b>					
340	Training Materials	\$ 800.00		\$ -	\$ 556.76	\$ 243.24
370	Training Accom. & Meals	\$ 600.00	2	\$ 100.00	\$ 391.82	\$ 208.18
380	Training Travel	\$ 200.00		\$ -	\$ 4.00	\$ 196.00
	<b>SUB-TOTAL</b>	<b>\$ 1,600.00</b>		<b>\$ 100.00</b>	<b>\$ 952.58</b>	<b>\$ 647.42</b>
<b>400</b>	<b>Campaign Management</b>					
410	Clerical Support	\$ 14,385.39	8-9	\$ 851.16	\$ 3,404.64	\$ 10,980.75
420	Professional Support	\$ 32,075.00	3-7	\$ 2,965.26	\$ 11,005.50	\$ 21,069.50
421	Strategy/Development	\$ 4,000.00		\$ -	\$ 2,284.22	\$ 1,715.78
425	Pledge/Online processing fees	\$ 150.00		\$ -	\$ 443.72	\$ (293.72)
440	Copying & Printing	\$ 200.00		\$ -	\$ 67.24	\$ 132.76
450	Postage & Shipping	\$ 300.00	11	\$ 20.45	\$ 70.20	\$ 229.80
460	Telephone / Fax / Email	\$ 1,500.00	12-14	\$ 226.95	\$ 225.12	\$ 1,274.88
470	Meeting Accom. & Meals	\$ 325.00	15	\$ 19.84	\$ 66.82	\$ 258.18
480	Travel	\$ 350.00		\$ -	\$ 196.84	\$ 153.16
490	Indirect Costs	\$ 10,200.00	10,16-20	\$ 1,652.48	\$ 4,259.30	\$ 5,940.70
	<b>SUB-TOTAL</b>	<b>\$ 63,485.39</b>		<b>\$ 5,736.14</b>	<b>\$ 22,023.60</b>	<b>\$ 41,461.79</b>
	<b>TOTAL</b>	<b>\$ 82,785.39</b>		<b>\$ 5,871.14</b>	<b>\$ 36,400.18</b>	<b>\$ 46,114.21</b>
	LCOA Totals	\$ -			\$ -	\$ -
	<b>GRAND TOTAL</b>	<b>\$ 82,785.39</b>		<b>\$ 5,871.14</b>	<b>\$ 36,400.18</b>	<b>\$ 46,114.21</b>

# Michigan Association of United Ways Transaction Report

July - November, 2013

Date	Transaction Type	Name	Memo/Description	Amount	Balance
<b>90000 SECC Expenses</b>					
<b>90005 SECC Marketing &amp; Communication</b>					
<b>90010 (242) Brochures &amp; Code Directories SECC</b>					
<b>State Campaign Fund</b>					
09/11/2013	Check	.Legislative Service Bureau	2013 SECC code directory	 2,852.63	2,852.63
09/11/2013	Check	.Legislative Service Bureau	2013 Post Card	547.66	3,400.29
<b>Total for State Campaign Fund</b>				<hr/> <b>\$3,400.29</b>	
<b>Total for 90010 (242) Brochures &amp; Code Directories SECC</b>				<hr/> <b>\$3,400.29</b>	
<b>90015 (243) Posters/Tent Cards/Pennants SECC</b>					
<b>State Campaign Fund</b>					
09/11/2013	Check	.Legislative Service Bureau	2013 Poster A	 316.96	316.96
09/11/2013	Check	.Legislative Service Bureau	2013 SECC Circle Label	371.99	688.95
09/11/2013	Check	.Legislative Service Bureau	2013 SECC Poster B	316.96	1,005.91
<b>Total for State Campaign Fund</b>				<hr/> <b>\$1,005.91</b>	
<b>Total for 90015 (243) Posters/Tent Cards/Pennants SECC</b>				<hr/> <b>\$1,005.91</b>	
<b>90020 (244) Volunteer Recognition SECC</b>					
<b>State Campaign Fund</b>					
09/11/2013	Check	.Bank of America	Volunteer Gifts Union Made Supply HT	 792.20	792.20
09/25/2013	Check	.The Job Shop Ink, Inc.	Shirts	1,612.50	2,404.70
11/13/2013	Check	.Bank of America	Kolt Jewelers Dan's gift NLiteracki	100.00	2,504.70
<b>Total for State Campaign Fund</b>				<hr/> <b>\$2,504.70</b>	
<b>Total for 90020 (244) Volunteer Recognition SECC</b>				<hr/> <b>\$2,504.70</b>	
<b>90025 (245) Giving Recognition SECC</b>					
<b>State Campaign Fund</b>					
09/11/2013	Check	.Legislative Service Bureau	Thank You Stickers	 137.43	137.43
<b>Total for State Campaign Fund</b>				<hr/> <b>\$137.43</b>	
<b>Total for 90025 (245) Giving Recognition SECC</b>				<hr/> <b>\$137.43</b>	
<b>90030 (246) Kick-Off SECC</b>					
<b>State Campaign Fund</b>					
07/01/2013	Check	.HALO Branded Solutions		179.83	179.83


07/31/2013	Check	.HALO Branded Solutions		2,277.77	2,457.60
08/14/2013	Check	.HALO Branded Solutions		882.49	3,340.09
08/21/2013	Check	.Saxon, Michael	UW SECC Detroit	0.00	3,340.09
09/11/2013	Check	.Saxon, Michael	UW SECC Detroit	 150.00	3,490.09
09/25/2013	Check	.Scott, Troy	Judicial Chili Cookoff	184.04	3,674.13
09/25/2013	Check	.Chavez, Isidra	DTMB Kickoff	82.37	3,756.50
09/25/2013	Check	.Ben & Jerry's	Detroit Kick Off	198.90	3,955.40
10/09/2013	Check	.Bank of America	Speedway NLiteracki	 45.00	4,000.40
10/09/2013	Check	.Bank of America	GFS NLiteracki	42.69	4,043.09
10/09/2013	Check	.Bank of America	Kroger 9/9 NLiteracki	43.42	4,086.51
10/09/2013	Check	.Bank of America	GFS NLiteracki	38.93	4,125.44
10/30/2013	Check	.Bartley, Kevin		154.33	4,279.77
<b>Total for State Campaign Fund</b>				<hr/> <b>\$4,279.77</b>	

**Total for 90030 (246) Kick-Off SECC**

**\$4,279.77**

**90032 (247) Graphic/Design/Public Relations**

**State Campaign Fund**

09/11/2013	Check	.Bank of America	Constant contact N Literacki	 359.83	359.83
09/11/2013	Check	.Richardson, Chelsea		200.00	559.83
09/30/2013	Journal Entry		Final third of Nicole's computer charged to SECC	431.07	990.90
10/09/2013	Check	.Richardson, Chelsea		200.00	1,190.90
10/30/2013	Check	.Richardson, Chelsea		200.00	1,390.90

**Total for State Campaign Fund**




**\$1,390.90**

**Total for 90032 (247) Graphic/Design/Public Relations**

**\$1,390.90**

**90035 (248) Web Design**

**State Campaign Fund**

07/17/2013	Check	.Frog Productions	Monthly hosting	0.00	0.00
07/31/2013	Check	.Frog Productions	Monthly hosting	50.00	50.00
07/31/2013	Check	.Voorhees, Clarissa E	SECC websites updates	550.00	600.00
08/14/2013	Check	.Frog Productions	Monthly hosting	0.00	600.00
08/28/2013	Check	.Frog Productions	Monthly hosting	35.00	635.00
08/28/2013	Check	.Frog Productions	Monthly hosting	0.00	635.00
09/25/2013	Check	.Frog Productions	Monthly hosting	0.00	635.00
09/25/2013	Check	.Frog Productions	Monthly hosting	 35.00	670.00
10/10/2013	Check	.Frog Productions	Monthly hosting	0.00	670.00
10/30/2013	Check	.Frog Productions	Monthly hosting October	 35.00	705.00
10/30/2013	Check	.Frog Productions	Monthly hosting October	0.00	705.00
11/27/2013	Check	.Frog Productions	Monthly hosting November	 35.00	740.00
11/27/2013	Check	.Frog Productions	Monthly hosting November	0.00	740.00



<b>Total for State Campaign Fund</b>				<b>\$740.00</b>	
<b>Total for 90035 (248) Web Design</b>				<b>\$740.00</b>	
<b>90037 (249) Retiree Solicitation</b>					
<b>State Campaign Fund</b>					
08/19/2013	Check	.Postmaster		2,724.37	2,724.37
08/28/2013	Check	.Allegra		840.27	3,564.64
09/11/2013	Check	.Legislative Service Bureau	Retirees Newsletter	506.36	4,071.00
<b>Total for State Campaign Fund</b>				<b>\$4,071.00</b>	
<b>Total for 90037 (249) Retiree Solicitation</b>				<b>\$4,071.00</b>	
<b>Total for 90005 SECC Marketing &amp; Communication</b>				<b>\$17,530.00</b>	
<b>90040 Training &amp; Coordination</b>					
<b>90045 (340) Training Materials SECC</b>					
<b>State Campaign Fund</b>					
08/07/2013	Check	.Legislative Service Bureau	New Hire Card Three Color	80.22	80.22
08/07/2013	Check	.Legislative Service Bureau	Volunteer Handbook	447.92	528.14
09/11/2013	Check	.Bank of America	Thank you gift Renee Tabor NLiteracki	28.62	556.76
<b>Total for State Campaign Fund</b>				<b>\$556.76</b>	
<b>Total for 90045 (340) Training Materials SECC</b>				<b>\$556.76</b>	
<b>90050 (370) Training Accom &amp; Meals SECC</b>					
<b>State Campaign Fund</b>					
08/21/2013	Check	.Heisser's Quick Stop	Volunteer training	391.82	391.82
11/20/2013	Check	.Latta, Sonia		100.00	491.82
<b>Total for State Campaign Fund</b>				<b>\$491.82</b>	
<b>Total for 90050 (370) Training Accom &amp; Meals SECC</b>				<b>\$491.82</b>	
<b>90055 (380) Training Travel SECC</b>					
<b>State Campaign Fund</b>					
10/09/2013	Check	.Bank of America	SD parking	4.00	4.00
<b>Total for State Campaign Fund</b>				<b>\$4.00</b>	
<b>Total for 90055 (380) Training Travel SECC</b>				<b>\$4.00</b>	
<b>Total for 90040 Training &amp; Coordination</b>				<b>\$1,052.58</b>	
<b>90060 SECC Campaign Management</b>					
<b>90065 (410+420) Salaries &amp; Benefits SECC</b>					
<b>90075 Prof Salaries SECC</b>					
<b>State Campaign Fund</b>					
07/19/2013	Check	.ADP, Inc. -	Nicole Literacki	1,203.00	1,203.00
08/02/2013	Check	.ADP, Inc. -	Nicole Literacki	1,203.00	2,406.00
08/16/2013	Check	.ADP, Inc. -	Nicole Literacki	1,203.00	3,609.00
08/30/2013	Check	.ADP, Inc. -	Nicole Literacki	1,203.00	4,812.00
09/13/2013	Check	.ADP, Inc. -	Nicole Literacki	1,203.00	6,015.00
09/25/2013	Check	.ADP, Inc. -	Nicole Literacki	1,203.00	7,218.00

10/11/2013	Check	.ADP, Inc. -	Nicole Literacki		1,203.00	8,421.00
10/25/2013	Check	.ADP, Inc. -	Nicole Literacki		1,203.00	9,624.00
11/08/2013	Check	.ADP, Inc. -	Nicole Literacki		1,203.00	10,827.00
11/22/2013	Check	.ADP, Inc. -	Nicole Literacki		1,203.00	12,030.00

**Total for State Campaign Fund**

**\$12,030.00**

**Total for 90075 Prof Salaries SECC**

**\$12,030.00**

**90080 Clerical Support SECC**

**State Campaign Fund**

07/19/2013	Check	.ADP, Inc. -	Heather to post to SECC		425.58	425.58
08/02/2013	Check	.ADP, Inc. -	Heather to post to SECC		425.58	851.16
08/16/2013	Check	.ADP, Inc. -	Heather to post to SECC		425.58	1,276.74
08/30/2013	Check	.ADP, Inc. -	Heather to post to SECC		425.58	1,702.32
09/13/2013	Check	.ADP, Inc. -	Heather to post to SECC		425.58	2,127.90
09/25/2013	Check	.ADP, Inc. -	Heather to post to SECC		425.58	2,553.48
10/11/2013	Check	.ADP, Inc. -	Heather to post to SECC		425.58	2,979.06
10/25/2013	Check	.ADP, Inc. -	Heather to post to SECC		425.58	3,404.64
11/08/2013	Check	.ADP, Inc. -	Heather to post to SECC		425.58	3,830.22
11/22/2013	Check	.ADP, Inc. -	Heather to post to SECC		425.58	4,255.80

**Total for State Campaign Fund**

**\$4,255.80**

**Total for 90080 Clerical Support SECC**

**\$4,255.80**

**90085 Accounting SECC**

**State Campaign Fund**

07/31/2013	Check	.Outsourced Controllership Services			135.00	135.00
08/31/2013	Check	.Outsourced Controllership Services			135.00	270.00
10/06/2013	Check	.Outsourced Controllership Services			375.20	645.20
11/30/2013	Check	.Outsourced Controllership Services			375.20	1,020.40

**Total for State Campaign Fund**

**\$1,020.40**





**Total for 90085 Accounting SECC**

**\$1,020.40**



**90115 SS MC Taxes SECC**

**State Campaign Fund**

07/19/2013	Check	.ADP, Inc. -	Nicole Literacki SS/MC		92.03	92.03
08/02/2013	Check	.ADP, Inc. -	Nicole Literacki SS/MC		92.03	184.06
08/16/2013	Check	.ADP, Inc. -	Nicole Literacki SS/MC		92.03	276.09
08/30/2013	Check	.ADP, Inc. -	Nicole Literacki SS/MC		92.03	368.12
09/13/2013	Check	.ADP, Inc. -	Nicole Literacki SS/MC		92.03	460.15
09/25/2013	Check	.ADP, Inc. -	Nicole Literacki SS/MC		92.03	552.18
10/11/2013	Check	.ADP, Inc. -	Nicole Literacki SS/MC		92.03	644.21
10/25/2013	Check	.ADP, Inc. -	Nicole Literacki SS/MC		92.03	736.24
11/08/2013	Check	.ADP, Inc. -	Nicole Literacki SS/MC		92.03	828.27

11/22/2013	Check	.ADP, Inc. -	Nicole Literacki SS/MC	92.03	920.30
<b>Total for State Campaign Fund</b>				<b>\$920.30</b>	
<b>Total for 90115 SS MC Taxes SECC</b>				<b>\$920.30</b>	
<b>90120 Une Tax SECC</b>					
<b>State Campaign Fund</b>					
10/09/2013	Check	.501 Alliance	Nicole Literacki	0.00	0.00
<b>Total for State Campaign Fund</b>				<b>\$0.00</b>	
<b>Total for 90120 Une Tax SECC</b>				<b>\$0.00</b>	
<b>Total for 90065 (410+420) Salaries &amp; Benefits SECC</b>				<b>\$18,226.50</b>	
<b>90129 (421) Strategy/Development</b>					
<b>State Campaign Fund</b>					
07/01/2013	Check	.Grinnell, Robin Lynn		1,000.00	1,000.00
07/17/2013	Check	.Michigan Wildlife Conservancy	Rental of Hendy Room	50.00	1,050.00
07/31/2013	Check	.Grinnell, Robin Lynn		1,000.00	2,050.00
07/31/2013	Check	.Amy's Catering	SECC Board Retreat Breakfast	76.25	2,126.25
07/31/2013	Check	.Saites Bros Caterers	SECC Board retreat lunch	116.25	2,242.50
08/14/2013	Check	.Bank of America	Chapbook Café Nicole	7.95	2,250.45
08/14/2013	Check	.Bank of America	GFS Nicole Board Retreat	33.77	2,284.22
<b>Total for State Campaign Fund</b>				<b>\$2,284.22</b>	
<b>Total for 90129 (421) Strategy/Development</b>				<b>\$2,284.22</b>	
<b>90130 (425) Pledge Processing SECC</b>					
<b>State Campaign Fund</b>					
09/21/2013	Journal Entry		Pay Pal deposit SECC fees	 29.67	29.67
10/04/2013	Journal Entry		PayPal transfer for SECC	 15.04	44.71
10/16/2013	Journal Entry		Designation for SECC	42.75	87.46
10/28/2013	Journal Entry		PayPal money received	14.21	101.67
10/31/2013	Journal Entry		credit card charges SECC credit card receipts	342.05	443.72
<b>Total for State Campaign Fund</b>				<b>\$443.72</b>	
<b>Total for 90130 (425) Pledge Processing SECC</b>				<b>\$443.72</b>	
<b>90135 (430) Supplies SECC</b>					
<b>State Campaign Fund</b>					
07/31/2013	Check	.Office Depot		0.00	0.00
08/21/2013	Check	.Office Depot		0.00	0.00
09/11/2013	Check	.Bank of America		 49.25	49.25
11/13/2013	Check	.Bank of America		 35.35	84.60
<b>Total for State Campaign Fund</b>				<b>\$84.60</b>	
<b>Total for 90135 (430) Supplies SECC</b>				<b>\$84.60</b>	
<b>90140 (440) Copying &amp; Printing SECC</b>					

**State Campaign Fund**

07/10/2013	Check	.Office Depot		3.24	3.24
07/31/2013	Check	.Office Depot		15.69	18.93
09/30/2013	Check	.Pitney Bowes Global Financial		27.86	46.79
10/23/2013	Check	.Pitney Bowes Global Financial		20.45	67.24

**Total for State Campaign Fund**



**\$67.24**

**Total for 90140 (440) Copying & Printing SECC**

**\$67.24**

**90145 (450) Post Ship SECC**

**State Campaign Fund**

07/24/2013	Check	.Purchase Power		20.45	20.45
08/07/2013	Check	.Pitney Bowes- 371896		5.74	26.19
09/04/2013	Check	.Pitney Bowes- 371896		3.11	29.30
09/25/2013	Check	.Purchase Power		40.90	70.20
11/27/2013	Check	.Purchase Power		20.45	90.65

**Total for State Campaign Fund**

**\$90.65**

**Total for 90145 (450) Post Ship SECC**

**\$90.65**

**90150 (460) Telephone - Fax SECC**

**State Campaign Fund**

07/31/2013	Check	.Literacki, Nicole	Cell phone	60.00	60.00
08/14/2013	Check	.Copper Services	SECC conference calls	48.91	108.91
08/14/2013	Check	.Ready Talk	SECC	2.64	111.55
09/11/2013	Check	.Copper Services	SECC conference calls	34.93	146.48
09/18/2013	Check	.Ready Talk	SECC	29.75	176.23
10/09/2013	Check	.Ready Talk	SECC	21.34	197.57
10/09/2013	Check	.Copper Services	SECC conference calls	27.55	225.12
11/13/2013	Check	.Ready Talk	SECC	36.17	261.29
11/13/2013	Check	.Copper Services	SECC conference calls	10.78	272.07
11/27/2013	Check	.Literacki, Nicole	Phone		272.07
11/27/2013	Check	.Literacki, Nicole	Phone	180.00	452.07

**Total for State Campaign Fund**

**\$452.07**

**Total for 90150 (460) Telephone - Fax SECC**

**\$452.07**

**90155 (470) Meeting Costs SECC**

**State Campaign Fund**

09/11/2013	Check	.Bank of America	DC Meeting N Literacki		66.82	66.82
10/09/2013	Check	.Bank of America	Skype communication NLiteracki		10.00	76.82
10/09/2013	Check	.Bank of America	Sinclair Grill NLiteracki		500.08	576.90
11/13/2013	Check	.Bank of America	Village Restaurant NLiteracki		19.84	596.74

**Total for State Campaign Fund**

**\$596.74**

**Total for 90155 (470) Meeting Costs SECC**

**\$596.74**

**90160 (480) Travel SECC**

**State Campaign Fund**

07/31/2013	Check	.Literacki, Nicole	Mileage	196.84	196.84
11/27/2013	Check	.Literacki, Nicole	Mileage		196.84
11/27/2013	Check	.Literacki, Nicole	Mileage		196.84

**Total for State Campaign Fund**




**\$196.84**

**Total for 90160 (480) Travel SECC**

**\$196.84**

**90165 (490) Occupancy/Rent SECC**

**State Campaign Fund**

07/24/2013	Check	.Box, Inc.		247.96	247.96
07/31/2013	Journal Entry		Monthly Occupancy costs (10200.00/12=850.00)	850.00	1,097.96
08/14/2013	Check	.Bank of America		40.90	1,138.86
08/21/2013	Check	.Office Depot		4.98	1,143.84
08/21/2013	Check	.Office Depot		3.64	1,147.48
08/31/2013	Journal Entry		Monthly Occupancy costs (10200.00/12=850.00)	850.00	1,997.48
09/18/2013	Check	.Office Depot	Pen, Paper, Q1	 66.23	2,063.71
09/25/2013	Check	.Office Depot		10.07	2,073.78
09/25/2013	Check	.Office Depot		0.00	2,073.78
09/30/2013	Journal Entry		Monthly Occupancy costs (10200.00/12=850.00)	850.00	2,923.78
10/01/2013	Check	.Office Depot		0.00	2,923.78
10/02/2013	Check	.Office Depot		0.00	2,923.78
10/16/2013	Check	.Office Depot		 7.66	2,931.44
10/23/2013	Check	.Office Depot		4.10	2,935.54
10/30/2013	Check	.Office Depot		2.92	2,938.46
10/31/2013	Journal Entry		Monthly Occupancy costs (10200.00/12=850.00)	850.00	3,788.46
11/06/2013	Check	.Office Depot		 4.66	3,793.12
11/06/2013	Check	.Office Depot		0.00	3,793.12
11/20/2013	Check	.Office Depot		5.33	3,798.45
11/27/2013	Check	.Office Depot		6.74	3,805.19
11/30/2013	Journal Entry		Monthly Occupancy costs (10200.00/12=850.00)	850.00	4,655.19

**Total for State Campaign Fund**

**\$4,655.19**



**Total for 90165 (490) Occupancy/Rent SECC**

**\$4,655.19**

**90210 (495) Technology exp SECC**

**State Campaign Fund**

07/31/2013	Check	.Artemis Technologies, Inc.		0.00	0.00
07/31/2013	Check	.Artemis Technologies, Inc.		0.00	0.00
07/31/2013	Check	.Artemis Technologies, Inc.		0.00	0.00
07/31/2013	Check	.Artemis Technologies,		0.00	0.00

		Inc.		
08/28/2013	Check	.Artemis Technologies, Inc.	0.00	0.00
10/01/2013	Check	.Artemis Technologies, Inc.	0.00	0.00
10/23/2013	Check	.MNA	 126.42	126.42
10/30/2013	Check	.Artemis Technologies, Inc.	0.00	126.42
10/30/2013	Check	.MNA	132.76	259.18
10/30/2013	Check	.MNA	162.41	421.59
11/06/2013	Check	.Artemis Technologies, Inc.	0.00	421.59
11/13/2013	Check	.Artemis Technologies, Inc.	0.00	421.59
11/27/2013	Check	.Artemis Technologies, Inc.	0.00	421.59
11/27/2013	Check	.Artemis Technologies, Inc.	0.00	421.59
<b>Total for State Campaign Fund</b>			<hr/>	
			<b>\$421.59</b>	
<b>Total for 90210 (495) Technology exp SECC</b>			<hr/>	
			<b>\$421.59</b>	
<b>90215 (499) Audit/Ins/Etc. SECC</b>				
<b>State Campaign Fund</b>				
10/09/2013	Check	.Abraham & Gaffney, P.C.	 750.40	750.40
<b>Total for State Campaign Fund</b>			<hr/>	
			<b>\$750.40</b>	
<b>Total for 90215 (499) Audit/Ins/Etc. SECC</b>			<hr/>	
			<b>\$750.40</b>	
<b>Total for 90060 SECC Campaign Management</b>			<hr/>	
			<b>\$28,269.76</b>	
<b>Total for 90000 SECC Expenses</b>			<hr/>	
			<b>\$46,852.34</b>	
<b>TOTAL</b>			<hr/> <hr/>	
			<b>\$46,852.34</b>	

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