



February 12, 2014 10 am-12pm
Presiding: Tim McCormick
Location: Webinar/Conference Call

Step 1: Dial-In
U.S. & Canada: 866.740.1260
Access Code: 6732780

Step 2: Web Login
<https://cc.readytalk.com/r/5trc8ije873v&eom>

In Attendance	

Agenda Items	Notes
1. Consent Agenda	
<i>Agenda, Minutes, Budget</i>	
10:00-10:05	
2. Fiscal Agent Report	
10:05-10:30	
3. Marketing and Engagement	
10:30-10:50	
4. Board Visioning/Development	
10:50-11:30	
7. Upcoming Activities/Projects	
11:30-11:50	
8. Public Comment	
11:50-12:00	



**SECC Steering Committee Meeting
Michigan Association of United Ways
January 8, 2014**

Steering Committee Members:

Tim McCormick (DTMB), Mary Joe Bradfield (Civil Service Commission), Jeff Haarer (MDARD)

SECC Staff and Partners:

Nichole Literacki (MAUW), Heather Travis (MAUW), Tracey Laitinen (EUP), Regina Hendrix (America's Charities), Bob Kopasz (SERA), Mike McKenna (Jackson County United Way), John McClain (BUF)

Approval of Minutes

A motion was made to approve the 'November 13, 2013 minutes'. It was moved by Jeff Haarer and supported by Mary Joe Bradfield. CARRIED.

Budget and Finance Report

A motion was made to approve the pending to be paid for September (\$14,225.08), October (\$5,998.70) and November (\$5,781.14) 2013. It was moved by Jeff Haarer and supported by Mary Joe Bradfield. CARRIED.

Marketing/Training

- Discussed SECC work plan and process
- 3 or more large events will be held throughout the year that will focus on different affinity groups (health, veterans, etc.)
- State Coordinator is responsible for reporting out to Steering Committee about marketing and training subcommittees
- Starting application process. Letter of Intent (LOI) to be sent out on February 1st.
- Create and review new application process with the removal of the AFR% and present to the Steering Committee. Create charity resource guide FAQ to keep donors informed.
- The LCOA structure was discussed and the Steering Committee asked Nicole to move forward with contacts so that LCOA regions can be covered. Looking to have Ottawa take over HWMUW region as LCOA.

Visioning and Development

- Steering Committee to continue work on visioning, Board Retreat, bylaws. Tim to share draft of bylaws with Mary Joe and Jeff.
- Jeff to work with Tene' and Steering Committee regarding leadership campaign. Need to change the culture of leadership and thoughts about the SECC. Tene' to work with Arwood using updated Annual Report. Schedule meeting to discuss leadership campaign: Tene', Tim, Scott, Jeff, Mary Joe

Future Meeting Dates

February 12, 2014

10:00 – noon

Conference Call/Webinar

SECC 2013-2014 EXPENSE SUMMARY						
Dec 2013 period end						
SECC REVENUE & REIMBURSEMENTS						
		2013/2014		CURRENT	APPROVED	BALANCE
		APPROVED	SUP	PENDING	Y-T-D	REMAINING
Acc #	Expense Descriptions	BUDGET	DOC #	TO-BE-PAID	EXPENSES	(Excl. Pend.)
200	Marketing & Communications					
242	Brochures & Code Directories	\$ 4,500.00		\$ -	\$ 3,400.29	\$ 1,099.71
243	Posters/Tent Cards	\$ 1,300.00		\$ -	\$ 1,005.91	\$ 294.09
244	Volunteer Recognition	\$ 2,500.00	1	\$ 244.00	\$ 2,504.70	\$ (4.70)
245	Giving Recognition	\$ 500.00		\$ -	\$ 137.43	\$ 362.57
246	Kick-Off	\$ 3,900.00		\$ -	\$ 4,279.77	\$ (379.77)
247	Public Relations/Graphic Design	\$ 2,000.00		\$ -	\$ 1,390.90	\$ 609.10
248	Web Design	\$ 3,000.00		\$ -	\$ 740.00	\$ 2,260.00
249	Retiree Campiagn	\$ 3,800.00		\$ -	\$ 4,071.00	\$ (271.00)
	SUB-TOTAL	\$ 17,700.00		\$ 244.00	\$ 13,459.00	\$ 3,970.00
300	Training & Coordination					
340	Training Materials	\$ 800.00	2	\$ 15.00	\$ 556.76	\$ 243.24
370	Training Accom. & Meals	\$ 600.00		\$ -	\$ 491.82	\$ 108.18
380	Training Travel	\$ 200.00		\$ -	\$ 4.00	\$ 196.00
	SUB-TOTAL	\$ 1,600.00		\$ 15.00	\$ 1,052.58	\$ 547.42
400	Campaign Management					
410	Clerical Support	\$ 14,385.39	5-6	\$ 851.16	\$ 4,255.80	\$ 10,129.59
420	Professional Support	\$ 32,075.00	3,4,7-9	\$ 2,965.26	\$ 13,970.76	\$ 18,104.24
421	Strategy/Development	\$ 4,000.00		\$ -	\$ 2,284.22	\$ 1,715.78
425	Pledge/Online processing fees	\$ 150.00	10-11	\$ 37.25	\$ 443.72	\$ (293.72)
440	Copying & Printing	\$ 200.00		\$ -	\$ 67.24	\$ 132.76
450	Postage & Shipping	\$ 300.00	14	\$ 15.93	\$ 90.65	\$ 209.35
460	Telephone / Fax / Email	\$ 1,500.00	15-16	\$ 17.22	\$ 452.07	\$ 1,047.93
470	Meeting Accom. & Meals	\$ 325.00	17-18	\$ 50.17	\$ 86.66	\$ 238.34
480	Travel	\$ 350.00		\$ -	\$ 196.84	\$ 153.16
490	Indirect Costs	\$ 10,200.00	12,13,19-22	\$ 1,046.35	\$ 5,911.78	\$ 4,288.22
	SUB-TOTAL	\$ 63,485.39		\$ 1,897.51	\$ 27,759.74	\$ 35,725.65
	TOTAL	\$ 82,785.39		\$ 2,156.51	\$ 42,271.32	\$ 40,243.07
	LCOA Totals	\$ -			\$ -	\$ -
	GRAND TOTAL	\$ 82,785.39		\$ 2,156.51	\$ 42,271.32	\$ 40,243.07

Michigan Association of United Ways Transaction Report

July - December, 2013

Date	Transaction Type	Name	Memo/Description	Amount	Balance
90000 SECC Expenses					
90005 SECC Marketing & Communication					
90010 (242) Brochures & Code Directories SECC					
State Campaign Fund					
09/11/2013	Check	.Legislative Service Bureau	2013 Post Card	547.66	547.66
09/11/2013	Check	.Legislative Service Bureau	2013 SECC code directory	2,852.63	3,400.29
Total for State Campaign Fund				\$3,400.29	
Total for 90010 (242) Brochures & Code Directories SECC				\$3,400.29	
90015 (243) Posters/Tent Cards/Pennants SECC					
State Campaign Fund					
09/11/2013	Check	.Legislative Service Bureau	2013 SECC Poster B	316.96	316.96
09/11/2013	Check	.Legislative Service Bureau	2013 Poster A	316.96	633.92
09/11/2013	Check	.Legislative Service Bureau	2013 SECC Circle Label	371.99	1,005.91
Total for State Campaign Fund				\$1,005.91	
Total for 90015 (243) Posters/Tent Cards/Pennants SECC				\$1,005.91	
90020 (244) Volunteer Recognition SECC					
State Campaign Fund					
09/11/2013	Check	.Bank of America	Volunteer Gifts Union Made Supply HT	792.20	792.20
09/25/2013	Check	.The Job Shop Ink, Inc.	Shirts	1,612.50	2,404.70
11/13/2013	Check	.Bank of America	Kolt Jewelers Dan's gift NLiteracki	100.00	2,504.70
12/17/2013	Check	.Bank of America	Special A'fare HT	1 211.60	2,716.30
Total for State Campaign Fund				\$2,716.30	
Total for 90020 (244) Volunteer Recognition SECC				\$2,716.30	
90025 (245) Giving Recognition SECC					
State Campaign Fund					
09/11/2013	Check	.Legislative Service Bureau	Thank You Stickers	137.43	137.43
Total for State Campaign Fund				\$137.43	
Total for 90025 (245) Giving Recognition SECC				\$137.43	
90030 (246) Kick-Off SECC					

State Campaign Fund

07/01/2013	Check	.HALO Branded Solutions		179.83	179.83
07/31/2013	Check	.HALO Branded Solutions		2,277.77	2,457.60
08/14/2013	Check	.HALO Branded Solutions		882.49	3,340.09
08/21/2013	Check	.Saxon, Michael	UW SECC Detroit	0.00	3,340.09
09/11/2013	Check	.Saxon, Michael	UW SECC Detroit	150.00	3,490.09
09/25/2013	Check	.Scott, Troy	Judicial Chili Cookoff	184.04	3,674.13
09/25/2013	Check	.Chavez, Isidra	DTMB Kickoff	82.37	3,756.50
09/25/2013	Check	.Ben & Jerry's	Detroit Kick Off	198.90	3,955.40
10/09/2013	Check	.Bank of America	Speedway NLiteracki	45.00	4,000.40
10/09/2013	Check	.Bank of America	GFS NLiteracki	42.69	4,043.09
10/09/2013	Check	.Bank of America	Kroger 9/9 NLiteracki	43.42	4,086.51
10/09/2013	Check	.Bank of America	GFS NLiteracki	38.93	4,125.44
10/30/2013	Check	.Bartley, Kevin		154.33	4,279.77

Total for State Campaign Fund**\$4,279.77****Total for 90030 (246) Kick-Off SECC****\$4,279.77****90032 (247) Graphic/Design/Public Relations****State Campaign Fund**

09/11/2013	Check	.Bank of America	Constant contact N Literacki	359.83	359.83
09/11/2013	Check	.Richardson, Chelsea		200.00	559.83
09/30/2013	Journal Entry		Final third of Nicole's computer charged to SECC	431.07	990.90
10/09/2013	Check	.Richardson, Chelsea		200.00	1,190.90
10/30/2013	Check	.Richardson, Chelsea		200.00	1,390.90

Total for State Campaign Fund**\$1,390.90****Total for 90032 (247) Graphic/Design/Public Relations****\$1,390.90****90035 (248) Web Design****State Campaign Fund**

07/17/2013	Check	.Frog Productions	Monthly hosting	0.00	0.00
07/31/2013	Check	.Frog Productions	Monthly hosting	50.00	50.00
07/31/2013	Check	.Voorhees, Clarissa E	SECC websites updates	550.00	600.00
08/14/2013	Check	.Frog Productions	Monthly hosting	0.00	600.00
08/28/2013	Check	.Frog Productions	Monthly hosting	35.00	635.00
08/28/2013	Check	.Frog	Monthly hosting	0.00	635.00

		Productions			
09/25/2013	Check	.Frog Productions	Monthly hosting	0.00	635.00
09/25/2013	Check	.Frog Productions	Monthly hosting	35.00	670.00
10/10/2013	Check	.Frog Productions	Monthly hosting	0.00	670.00
10/30/2013	Check	.Frog Productions	Monthly hosting October	35.00	705.00
10/30/2013	Check	.Frog Productions	Monthly hosting October	0.00	705.00
11/27/2013	Check	.Frog Productions	Monthly hosting November	35.00	740.00
11/27/2013	Check	.Frog Productions	Monthly hosting November	0.00	740.00
Total for State Campaign Fund				\$740.00	
Total for 90035 (248) Web Design				\$740.00	
90037 (249) Retiree Solicitation					
State Campaign Fund					
08/19/2013	Check	.Postmaster		2,724.37	2,724.37
08/28/2013	Check	.Allegra		840.27	3,564.64
09/11/2013	Check	.Legislative Service Bureau	Retirees Newsletter	506.36	4,071.00
Total for State Campaign Fund				\$4,071.00	
Total for 90037 (249) Retiree Solicitation				\$4,071.00	
Total for 90005 SECC Marketing & Communication				\$17,741.60	
90040 Training & Coordination					
90045 (340) Training Materials SECC					
State Campaign Fund					
08/07/2013	Check	.Legislative Service Bureau	New Hire Card Three Color	80.22	80.22
08/07/2013	Check	.Legislative Service Bureau	Volunteer Handbook	447.92	528.14
09/11/2013	Check	.Bank of America	Thank you gift Renee Tabor NLiteracki	28.62	556.76
Total for State Campaign Fund				\$556.76	
Total for 90045 (340) Training Materials SECC				\$556.76	
90050 (370) Training Accom & Meals SECC					
State Campaign Fund					
08/21/2013	Check	.Heisser's Quick Stop	Volunteer training	391.82	391.82
11/20/2013	Check	.Latta, Sonia		100.00	491.82
12/17/2013	Check	.Bank of America	Subway NLiteracki	2 15.00	506.82
Total for State Campaign Fund				\$506.82	
Total for 90050 (370) Training Accom & Meals SECC				\$506.82	
90055 (380) Training Travel SECC					

State Campaign Fund					
10/09/2013	Check	.Bank of America	SD parking	4.00	4.00
Total for State Campaign Fund				<hr/>	\$4.00
Total for 90055 (380) Training Travel SECC				<hr/>	\$4.00
Total for 90040 Training & Coordination				<hr/>	\$1,067.58
90060 SECC Campaign Management					
90065 (410+420) Salaries & Benefits SECC					
90075 Prof Salaries SECC					
State Campaign Fund					
07/19/2013	Check	.ADP, Inc. -	Nicole Literacki	1,203.00	1,203.00
08/02/2013	Check	.ADP, Inc. -	Nicole Literacki	1,203.00	2,406.00
08/16/2013	Check	.ADP, Inc. -	Nicole Literacki	1,203.00	3,609.00
08/30/2013	Check	.ADP, Inc. -	Nicole Literacki	1,203.00	4,812.00
09/13/2013	Check	.ADP, Inc. -	Nicole Literacki	1,203.00	6,015.00
09/25/2013	Check	.ADP, Inc. -	Nicole Literacki	1,203.00	7,218.00
10/11/2013	Check	.ADP, Inc. -	Nicole Literacki	1,203.00	8,421.00
10/25/2013	Check	.ADP, Inc. -	Nicole Literacki	1,203.00	9,624.00
11/08/2013	Check	.ADP, Inc. -	Nicole Literacki	1,203.00	10,827.00
11/22/2013	Check	.ADP, Inc. -	Nicole Literacki	1,203.00	12,030.00
12/06/2013	Check	.ADP, Inc. -	Nicole Literacki	3 1,203.00	13,233.00
12/20/2013	Check	.ADP, Inc. -	Nicole Literacki	4 1,203.00	14,436.00
Total for State Campaign Fund				<hr/>	\$14,436.00
Total for 90075 Prof Salaries SECC				<hr/>	\$14,436.00
90080 Clerical Support SECC					
State Campaign Fund					
07/19/2013	Check	.ADP, Inc. -	Heather to post to SECC	425.58	425.58
08/02/2013	Check	.ADP, Inc. -	Heather to post to SECC	425.58	851.16
08/16/2013	Check	.ADP, Inc. -	Heather to post to SECC	425.58	1,276.74
08/30/2013	Check	.ADP, Inc. -	Heather to post to SECC	425.58	1,702.32
09/13/2013	Check	.ADP, Inc. -	Heather to post to SECC	425.58	2,127.90
09/25/2013	Check	.ADP, Inc. -	Heather to post to SECC	425.58	2,553.48
10/11/2013	Check	.ADP, Inc. -	Heather to post to SECC	425.58	2,979.06
10/25/2013	Check	.ADP, Inc. -	Heather to post to SECC	425.58	3,404.64
11/08/2013	Check	.ADP, Inc. -	Heather to post to SECC	425.58	3,830.22
11/22/2013	Check	.ADP, Inc. -	Heather to post to SECC	425.58	4,255.80
12/06/2013	Check	.ADP, Inc. -	Heather to post to SECC	5 425.58	4,681.38
12/20/2013	Check	.ADP, Inc. -	Heather to post to SECC	6 425.58	5,106.96
Total for State Campaign Fund				<hr/>	\$5,106.96
Total for 90080 Clerical Support SECC				<hr/>	\$5,106.96
90085 Accounting SECC					
State Campaign Fund					
07/31/2013	Check	.Outsourced Controllership Services		135.00	135.00

08/31/2013	Check	.Outsourced Controllership Services		135.00	270.00
10/06/2013	Check	.Outsourced Controllership Services		375.20	645.20
10/31/2013	Check	.Outsourced Controllership Services		375.20	1,020.40
11/30/2013	Check	.Outsourced Controllership Services		375.20	1,395.60
12/31/2013	Check	.Outsourced Controllership Services		7 375.20	1,770.80

Total for State Campaign Fund

\$1,770.80

Total for 90085 Accounting SECC

\$1,770.80

90115 SS MC Taxes SECC

State Campaign Fund

07/19/2013	Check	.ADP, Inc. -	Nicole Literacki SS/MC	92.03	92.03
08/02/2013	Check	.ADP, Inc. -	Nicole Literacki SS/MC	92.03	184.06
08/16/2013	Check	.ADP, Inc. -	Nicole Literacki SS/MC	92.03	276.09
08/30/2013	Check	.ADP, Inc. -	Nicole Literacki SS/MC	92.03	368.12
09/13/2013	Check	.ADP, Inc. -	Nicole Literacki SS/MC	92.03	460.15
09/25/2013	Check	.ADP, Inc. -	Nicole Literacki SS/MC	92.03	552.18
10/11/2013	Check	.ADP, Inc. -	Nicole Literacki SS/MC	92.03	644.21
10/25/2013	Check	.ADP, Inc. -	Nicole Literacki SS/MC	92.03	736.24
11/08/2013	Check	.ADP, Inc. -	Nicole Literacki SS/MC	92.03	828.27
11/22/2013	Check	.ADP, Inc. -	Nicole Literacki SS/MC	92.03	920.30
12/06/2013	Check	.ADP, Inc. -	Nicole Literacki SS/MC	8 92.03	1,012.33
12/20/2013	Check	.ADP, Inc. -	Nicole Literacki SS/MC	9 92.03	1,104.36

Total for State Campaign Fund

\$1,104.36

Total for 90115 SS MC Taxes SECC

\$1,104.36

90120 Une Tax SECC

State Campaign Fund

10/09/2013	Check	.501 Alliance	Nicole Literacki	0.00	0.00
12/31/2013	Check	.501 Alliance	Nicole Literacki	0.00	0.00

Total for State Campaign Fund

\$0.00

Total for 90120 Une Tax SECC

\$0.00

Total for 90065 (410+420) Salaries & Benefits SECC

\$22,418.12

90129 (421) Strategy/Development

State Campaign Fund

07/01/2013	Check	.Grinnell, Robin Lynn		1,000.00	1,000.00
07/17/2013	Check	.Michigan Wildlife Conservancy	Rental of Hendy Room	50.00	1,050.00
07/31/2013	Check	.Grinnell, Robin		1,000.00	2,050.00

			Lynn			
07/31/2013	Check	.Amy's Catering	SECC Board Retreat Breakfast	76.25	2,126.25	
07/31/2013	Check	.Saites Bros Caterers	SECC Board retreat lunch	116.25	2,242.50	
08/14/2013	Check	.Bank of America	Chapbook Café Nicole	7.95	2,250.45	
08/14/2013	Check	.Bank of America	GFS Nicole Board Retreat	33.77	2,284.22	
Total for State Campaign Fund				\$2,284.22		
Total for 90129 (421) Strategy/Development				\$2,284.22		
90130 (425) Pledge Processing SECC						
State Campaign Fund						
09/21/2013	Journal Entry		Pay Pal deposit SECC fees	29.67	29.67	
10/04/2013	Journal Entry		PayPal transfer for SECC	15.04	44.71	
10/16/2013	Journal Entry		Designation for SECC	42.75	87.46	
10/28/2013	Journal Entry		PayPal money received	14.21	101.67	
10/31/2013	Journal Entry		credit card charges SECC credit card receipts	342.05	443.72	
12/31/2013	Journal Entry		fees on credit card processed	10 10.00	453.72	
12/31/2013	Journal Entry		reallocate ADP and bank fees 1 persons = .01 of total 2725.59 (NL)	11 27.25	480.97	
Total for State Campaign Fund				\$480.97		
Total for 90130 (425) Pledge Processing SECC				\$480.97		
90135 (430) Supplies SECC						
State Campaign Fund						
07/31/2013	Check	.Office Depot		0.00	0.00	
08/21/2013	Check	.Office Depot		0.00	0.00	
09/11/2013	Check	.Bank of America		49.25	49.25	
11/13/2013	Check	.Bank of America		35.35	84.60	
12/17/2013	Check	.Bank of America	Staples NLIteracki	12 9.51	94.11	
12/17/2013	Check	.Bank of America		13 46.43	140.54	
Total for State Campaign Fund				\$140.54		
Total for 90135 (430) Supplies SECC				\$140.54		
90140 (440) Copying & Printing SECC						
State Campaign Fund						
07/10/2013	Check	.Office Depot		3.24	3.24	
07/31/2013	Check	.Office Depot		15.69	18.93	
09/30/2013	Check	.Pitney Bowes Global Financial		27.86	46.79	
10/23/2013	Check	.Pitney Bowes Global		20.45	67.24	

Financial

Total for State Campaign Fund				\$67.24	
Total for 90140 (440) Copying & Printing SECC				\$67.24	
90145 (450) Post Ship SECC					
State Campaign Fund					
07/24/2013	Check	.Purchase Power		20.45	20.45
08/07/2013	Check	.Pitney Bowes-371896		5.74	26.19
09/04/2013	Check	.Pitney Bowes-371896		3.11	29.30
09/25/2013	Check	.Purchase Power		40.90	70.20
11/27/2013	Check	.Purchase Power		20.45	90.65
12/17/2013	Check	.Bank of America	UPS Store HT	14 15.93	106.58
Total for State Campaign Fund				\$106.58	
Total for 90145 (450) Post Ship SECC				\$106.58	
90150 (460) Telephone - Fax SECC					
State Campaign Fund					
07/31/2013	Check	.Literacki, Nicole	Cell phone	60.00	60.00
08/14/2013	Check	.Copper Services	SECC conference calls	48.91	108.91
08/14/2013	Check	.Ready Talk	SECC	2.64	111.55
09/11/2013	Check	.Copper Services	SECC conference calls	34.93	146.48
09/18/2013	Check	.Ready Talk	SECC	29.75	176.23
10/09/2013	Check	.Ready Talk	SECC	21.34	197.57
10/09/2013	Check	.Copper Services	SECC conference calls	27.55	225.12
11/13/2013	Check	.Copper Services	SECC conference calls	10.78	235.90
11/13/2013	Check	.Ready Talk	SECC	36.17	272.07
11/27/2013	Check	.Literacki, Nicole	Phone		272.07
11/27/2013	Check	.Literacki, Nicole	Phone	180.00	452.07
12/11/2013	Check	.Copper Services	SECC conference calls	15 1.75	453.82
12/11/2013	Check	.Ready Talk	SECC	16 15.47	469.29
Total for State Campaign Fund				\$469.29	
Total for 90150 (460) Telephone - Fax SECC				\$469.29	
90155 (470) Meeting Costs SECC					
State Campaign Fund					
09/11/2013	Check	.Bank of America	DC Meeting N Literacki	66.82	66.82
10/09/2013	Check	.Bank of	Skype communication	10.00	76.82

		America	NLiteracki		
10/09/2013	Check	.Bank of America	Sinclair Grill NLiteracki	500.08	576.90
11/13/2013	Check	.Bank of America	Village Restaurant NLiteracki	19.84	596.74
12/17/2013	Check	.Bank of America	Dunkin HT	1715.67	612.41
12/17/2013	Check	.Bank of America	Jimmy Johns HT	18 34.50	646.91
Total for State Campaign Fund				\$646.91	
Total for 90155 (470) Meeting Costs SECC				\$646.91	
90160 (480) Travel SECC					
State Campaign Fund					
07/31/2013	Check	.Literacki, Nicole	Mileage	196.84	196.84
11/27/2013	Check	.Literacki, Nicole	Mileage		196.84
11/27/2013	Check	.Literacki, Nicole	Mileage		196.84
Total for State Campaign Fund				\$196.84	
Total for 90160 (480) Travel SECC				\$196.84	
90165 (490) Occupancy/Rent SECC					
State Campaign Fund					
07/24/2013	Check	.Box, Inc.		247.96	247.96
07/31/2013	Journal Entry		Monthly Occupancy costs (10200.00/12=850.00)	850.00	1,097.96
08/14/2013	Check	.Bank of America		40.90	1,138.86
08/21/2013	Check	.Office Depot		4.98	1,143.84
08/21/2013	Check	.Office Depot		3.64	1,147.48
08/31/2013	Journal Entry		Monthly Occupancy costs (10200.00/12=850.00)	850.00	1,997.48
09/18/2013	Check	.Office Depot	Pen, Paper, Q1	66.23	2,063.71
09/25/2013	Check	.Office Depot		10.07	2,073.78
09/25/2013	Check	.Office Depot		0.00	2,073.78
09/30/2013	Journal Entry		Monthly Occupancy costs (10200.00/12=850.00)	850.00	2,923.78
10/01/2013	Check	.Office Depot		0.00	2,923.78
10/02/2013	Check	.Office Depot		0.00	2,923.78
10/16/2013	Check	.Office Depot		7.66	2,931.44
10/23/2013	Check	.Office Depot		4.10	2,935.54
10/30/2013	Check	.Office Depot		2.92	2,938.46
10/31/2013	Journal Entry		Monthly Occupancy costs (10200.00/12=850.00)	850.00	3,788.46
11/06/2013	Check	.Office Depot		4.66	3,793.12
11/06/2013	Check	.Office Depot		0.00	3,793.12
11/20/2013	Check	.Office Depot		5.33	3,798.45
11/27/2013	Check	.Office Depot		6.74	3,805.19
11/30/2013	Journal Entry		Monthly Occupancy costs	850.00	4,655.19

(10200.00/12=850.00)

12/06/2013	Check	.Office Depot	19	1.69	4,656.88
12/06/2013	Check	.Office Depot	20	16.78	4,673.66
12/31/2013	Journal Entry	Monthly Occupancy costs (10200.00/12=850.00)	21	850.00	5,523.66
Total for State Campaign Fund			\$5,523.66		
Total for 90165 (490) Occupancy/Rent SECC			\$5,523.66		

90210 (495) Technology exp SECC**State Campaign Fund**

07/31/2013	Check	.Artemis Technologies, Inc.	0.00	0.00	
07/31/2013	Check	.Artemis Technologies, Inc.	0.00	0.00	
07/31/2013	Check	.Artemis Technologies, Inc.	0.00	0.00	
07/31/2013	Check	.Artemis Technologies, Inc.	0.00	0.00	
08/28/2013	Check	.Artemis Technologies, Inc.	0.00	0.00	
10/01/2013	Check	.Artemis Technologies, Inc.	0.00	0.00	
10/23/2013	Check	.MNA	126.42	126.42	
10/30/2013	Check	.MNA	162.41	288.83	
10/30/2013	Check	.MNA	132.76	421.59	
10/30/2013	Check	.Artemis Technologies, Inc.	0.00	421.59	
11/06/2013	Check	.Artemis Technologies, Inc.	0.00	421.59	
11/13/2013	Check	.Artemis Technologies, Inc.	0.00	421.59	
11/27/2013	Check	.Artemis Technologies, Inc.	0.00	421.59	
11/27/2013	Check	.Artemis Technologies, Inc.	0.00	421.59	
Total for State Campaign Fund			\$421.59		

Total for 90210 (495) Technology exp SECC**\$421.59****90215 (499) Audit/Ins/Etc. SECC****State Campaign Fund**

10/09/2013	Check	.Abraham & Gaffney, P.C.	750.40	750.40	
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12/17/2013	Check	.Abraham & Gaffney, P.C.	22	121.94	872.34
Total for State Campaign Fund					\$872.34
Total for 90215 (499) Audit/Ins/Etc. SECC					\$872.34
Total for 90060 SECC Campaign Management					\$33,628.30
Total for 90000 SECC Expenses					\$52,437.48
TOTAL					\$52,437.48

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